



**STATE EMPLOYEES' CHARITABLE CAMPAIGN  
SEPTEMBER 1 – OCTOBER 31**

## **ePledge – Special Event Online Donation**

Website: <https://secc.delaware.gov>

ePledge using same Self Service login email and password as on [my.delaware.gov](https://my.delaware.gov)

For assistance, please call the E-Business helpline at 302-573-3791



Employees may make online credit or debit card payments towards certain special events. Check with your agency [Chair or Captain](#) to find out more about special fundraising events. To see the special events that have been set up in ePledge, click the Donate Online-ePledge button on the SECC website where you will be redirected to enter the same username and password as Self Service on my.delaware.gov.

1. If you **have not** submitted a payroll or credit card pledge yet and initially see the previous year’s donation screen upon logging in, you may need to click next to **I would like to enter a new pledge this year** in order to redirect to the ePledge page where **Special Event** is available.

Pledge Options

- Please duplicate my pledge and designations from last year but increase it by this percentage
- Please duplicate my pledge and designations from last year but increase my ANNUAL gift by this amount
- I would like to pledge and designate exactly like last year
- Enter a new gift with preloaded details from previous year
- I would like to enter a new pledge this year

Designation Options

- Instead of directing my gift this year, I would like my gift to go where it's needed most (undesignated).

**NEXT**

**CANCEL**

2. If you **have** already submitted a payroll or credit card pledge, you may need to click **New Additional Pledge** to redirect to the ePledge page where **Special Event** is available.

you have already pledged. Thank you for your gift of \$390.00. Press "New/Additional Pledge" to make an additional gift, or select "Update" to change your existing gift.

Campaign Year	2022
Campaign Name	SECC Campaign - Processing
Transaction Type	Employee Payroll
Transaction Status	110 - Entered
Transaction Number	
Envelope Number	
Employer	State Employees' Charitable Campaign
Transaction Date	08/17/2022
Pledge Type	Payroll Deduction
Pledge Amount	\$390.00
Number of Deductions	26

**NEW/ADDITIONAL PLEDGE**


**UPDATE**

**RESEND CONFIRMATION**


**CANCEL**

- Under the section called “Please Select Your Pledge Type,” select the **Special Event** option so that the box is highlighted blue. This option allows you to give towards any special event that has been set up and made available to contribute to online.


**PLEASE SELECT YOUR PLEDGE TYPE**




Payroll Deduction



Credit Card - paid with one immediate transaction



Special Event



I do not wish to participate at this time.

Enter the quantity or amount to the event you want to participate

Events	Unit/Fixed Cost	Quantity	Amount
▼ SAMPLE EVENT GROUP			
Bake Sale SAMPLE EVENT			\$0.00
			<b>Total: \$0.00</b>

- Chairs and Captains will share detailed information with employees about special fundraising events their agencies are holding.
- Hover your mouse over the event of interest to see more information.
- From the list of available special events, enter the amount in the box next to the special event you are paying towards.
- To receive an email confirmation with your pledge information, enter your email address and select to first option, “I want the system to automatically e-mail my confirmation receipt to me.”

**PLEASE CHECK YOUR INFORMATION BELOW.**

\* e-Pledge e-Mail

Items marked with an asterisk (\*) are required in some circumstances.

I want the system to automatically E-Mail my confirmation receipt to me.


I wish to be acknowledged by my designated charitable organizations.

I have authorized release of my e-Mail for this purpose.

I wish to release my name to my designated charitable organizations.

- Under the section called “Payment Authorization” enter your debit or credit card information.

### PAYMENT AUTHORIZATION

<b>Billing Information</b>			
*First Name	First	Payment Details	
*Last Name	Last	Payment Type	Credit Card
*Address	Address	*Credit Card Type	American Express
		*Credit Card Number	1234567890123456
*City	City	*Expiration Date	12 2025
*Country	United States of America		
*State/Province	Delaware		
*Zip/Postal Code	19999		
*Email	first.last@delaware.gov		

Items marked with an asterisk (\*) are required.  
The information that is entered on this page is not captured by United Way. Anything that is pre-populated is based on values already captured, to make the check-out process more convenient. Any additional information that is entered, or any changes to pre-populated information, will not be captured by United Way. This information is used by CyberSource for identification verification.

8. Then, select Confirm to complete payment. A receipt will be sent to the email address that was provided.

**CONFIRM**

**CANCEL**

9. Follow any additional instructions that have been communicated about the special event or contact the agency Chair or Captain, which may include providing proof of your online payment.